

MARGAM CREMATORIUM JOINT COMMITTEE

22 June 2018

REPORT OF THE TECHNICAL OFFICER – G.NUTT

MATTER FOR DECISION

WARDS AFFECTED: ALL

BUILDING IMPROVEMENTS & MAINTENANCE

Purpose of Report

- 1 To provide Members with a proposed extension layout for agreement, and an update on the previously agreed works.

Works identified for the current year.

- 2 Following instructions given at previous meetings the below works are either completed or being undertaken in the current financial year:
 - Automatic charging machine has been delivered and is in use.
 - Replacement of the section of paving as shown on the enclosed plan, appendix 1 – quotation received for £13,000. This will replace the section of brick paving that has sunken areas.
 - Replacement of the roof area over the cremation and utility section as shown on appendix 1 – quotation received for £48,000. This specialist form of liquid roof membrane will allow for a new roof covering to be provided around all the existing rooftop plant, thus negating the need for any extensive shutdown time. Enclosed in appendix 2 are photographs taken from the condition assessment that highlight the extent of the issues.
 - Replacement of the generator and creation of a concrete hard standing to mount it on, as shown on appendix 1 – quotation received for the supply and installation of a 65 kVA generator for £19,000 in addition the replacement of the existing broken slab area and forming the base for the generator will be in the region of £3,000.

- Refurbishment of the waiting room / small chapel to incorporate new flooring, decoration, more versatile seating and new electric heaters. Estimate of £12,000

Proposed extension.

- 3 Following the last committee meeting when members discussed and agreed to providing an extension to the current administrative sections of the Crematorium, the Architects section have produced a layout based on the schedule of accommodation requirements provided by the Superintendent. Please see appendix 3.

Once the layout has been agreed the Architects will be able to apply for planning, this will also need to be referred to CADW since the Crematorium has become listed. Whilst the scope and design of the proposed extension was discussed with an officer from CADW the process will undoubtedly be longer than a straightforward planning application, and may result in the need for some alterations.

Taking the above in to account it is anticipated that the works should start during the financial year of 2019/20.

Once the necessary consents have been obtained the scheme can then be tendered and the successful tenderer will be invited to produce a programme of works. At that stage the operational constraints of the service will be taken into account, with the aim of minimising the amount of disruption and down time.

Financial Impact

- 4 All proposed works will be funded from available resources.

Equality Impact Assessment

- 5 A Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the assessment it has been determined that this proposal does not require an Equalities Impact Assessment.

Workforce Impact

- 6 There are no workforce impacts associated with this report.

Legal Impact

- 7 The Council has to ensure that the premises meet all relevant legislative requirements.

Risk Management

- 8 There are no immediate risk management issues associated with this report. Health and Safety of Staff and visitors will be managed during proposed works.

Consultation

- 9 There is no requirement under the Constitution for external consultation on this item.

Recommendation(s)

- 10 That Members agree what works are to be undertaken and sign off the proposed extension layout to enable the planning process to start.

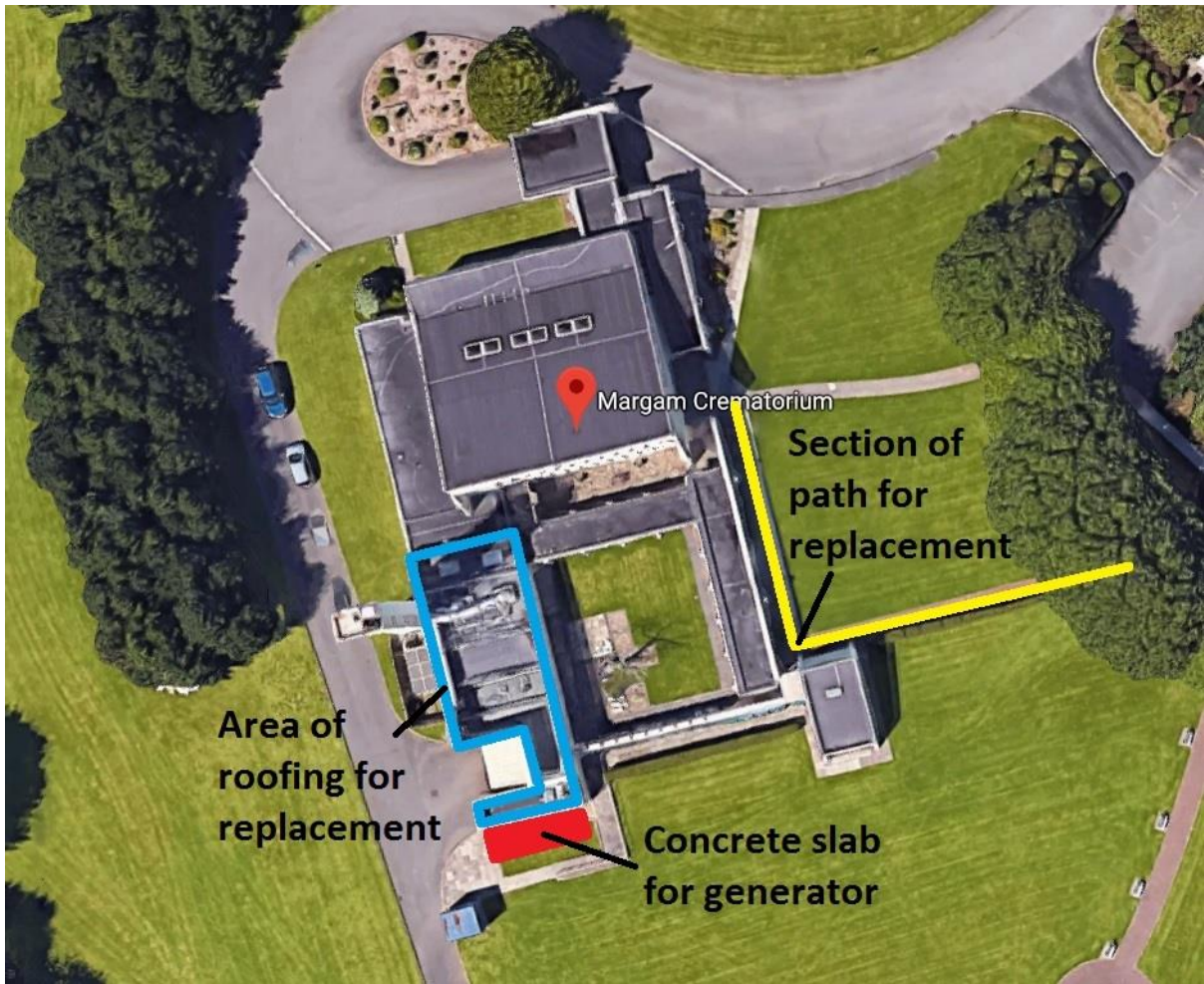
List of Background Papers

- 11 None.

Officer Contact

- 12 Mr Simon Brennan, Head of Property & Regeneration Tel: 01639 686371 or e-mail: s.brennan@npt.gov.uk

Layout of buildings and plan of works



Photographs of existing creamtor area roof



Drawing of Proposed Extension subject to Planning

